

# Meggie J. (Dunivent) Miller

University of West Georgia  
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Doctorate of Education in Higher Education Administration, *University of West Georgia*,

Anticipated Graduation 2026

Master of Public Administration, *University of West Georgia*, 2015

Master of Sociology, *University of West Georgia* – 18+ Hours Completed

Post-Bacc Certificate in Data Analysis and Evaluation Methods, *University of West Georgia*, 2015

Bachelor of Arts in Anthropology, *University of West Georgia*, 2009

## **Teaching Experience**

*University of West Georgia*

**Adjunct Online Instructor** (Sociology Department)

Fall 2018 – Present

Teaches eCore (University System of Georgia's Online Collaborative Program) SOCI 1101.

**eCore Faculty Mentor**

Fall 2022 – Present

Mentor new USG eCore SOCI 1101 faculty.

**Adjunct Instructor** (First Year Experience)

Fall 2016 – Fall 2017

Taught First Year Experience Seminar UWG 1101 online and as a hybrid course.

## **Higher Education Experience**

*University of West Georgia, UWG Online*

**Interim Director** (Jan 2023 to Present)

- Directs general oversight of distance programs and related initiatives, strategic planning, technology selection, budgeting, and help desk support. Leads a team of five employees.
- Directs developing distance curriculum, programs, policies, and related initiatives with college academic administrators, faculty, the BOR, and others.
- Assists Associate Dean in ensuring institutional effectiveness and promoting quality assurance in distance education courses. Responsible for promotion of accreditation guidelines, quality pedagogical and instructional methods, copyright, and ADA requirements.
- Assists with State Authorization in Postsecondary Education, as well as serving as the UWG's primary contact for prospective out-of-state residents inquiring about eligibility to enroll in specific online programs.
- Directs the administration of the online course management system known as CourseDen (powered by GaVIEW's D2L BrightSpace LMS) along with management of enrollment, users, system data, course templates, files, institutional/ group administrators, and institutional settings for both UWG-specific and USG collaborative programs. Reports critical production issues to BOR/OIIT, institutional support channels, and constituents.
- Coordinates, monitors, and reports distance data for online course management system and key

Academic Affairs' regulatory responsibilities, related technologies, and distance course and program offerings, including serving as the primary administrator for GeorgiaOnMyLine.org. Reports findings to Registrar, BOR, academic and administrative units, as needed for accreditation and other purposes.

- Provides up to third-tier end-user support for distance education technologies, including calls for assistance via phone help, face-to-face, and web, overseeing and backing up 1st and 2nd tier support staff. Technologies supported include the course management system, two-way audio/videoconferencing, online collaborative tools, multi-media, social media, and other related online applications.
- Helps manage and train student assistants and graduate assistants to help with course development and user support.
- Communicates and collaborates among IT groups, library, admissions, registrar, student services, academic and administrative units, in support of distance education initiatives.
- Provides communication with key stakeholders via DDEC/ UWG Online website, listservs, online course management system, emails, various social media outlets, and other means, regarding distance education news and opportunities.
- Represent the university's distance learning interest to various on-campus and off-campus committees and organizations.
- Supports research, scholarship, and creative endeavors which promote knowledge of distance learning; Attends professional development opportunities and contributes.

**Academic Instructional Support Specialist, Online Proctored Exam Coordinator, and eCore/eMajor Liaison, (May 2017 - Jan 2023)**

- Provided academic instructional support services to students in online programs, as well as support for virtual classroom technologies and related services for faculty, students, and staff.
- Served as administrator, and provided level 3 support on of a variety of distance learning related software, web applications, services, and initiatives with campus-wide impact.
- Served as UWG testing coordinator for Online proctored exams and eCore & eMajor Liaison.
- Trained and supervised UWG Online Student Success Advisor & eCore/eMajor Liaison.

**Online Student Success Advisor & eCore/eMajor Liaison, (Aug 2015 - April 2017)**

- Supported student success initiatives by providing general assistance to online students, as well as responding to requests from potential students.
- Collaborated with campus partners to ensure students enrolled in online programs received the highest level of student services and served as eCore & eMajor Liaison.
- Promoted online program initiatives on-campus and online by planning and implementing outreach initiatives, including training and informational presentations.

**Other positions held at University of West Georgia**

- Departmental Assistant – Intermediate, College of Social Sciences Dean's Office (April 2013 - July 2015)
- Departmental Assistant – Intermediate, Mathematics Department (Nov 2012 - March 2013)
- Research Assistant, Antonio J. Waring Archaeological Laboratory (Aug 2007 - April 2011)

**Technical Skills**

Banner 9, CourseDen/GoView (Desire2Learn/BrightSpace), Ally Accessibility Checker, ProctorU, Evisions Argos, Google Apps, Degree Works/Wolf Watch, EAB Navigate, SEADS, Ivanti, PeopleSoft, ePro, MS Office, Qualtrics

## **Professional Development**

USG eCampus Leadership Mini Series: Strategy & Planning, Summer 2023  
USG eCampus Leadership Mini Series: Foundational Concepts, Spring 2023  
QPR Suicide Prevention Gatekeeper Program, Fall 2022  
TILT (Transparent Assignment Design) Workshop, Spring 2019  
Distance Education Certificate Program, Spring 2018  
Qualtrics Research Core Expert Training, Spring 2018  
Data Analysis Workshop Series, Spring 2017  
Quality Matters Workshop Series, Fall 2015  
UWG Alumni Leadership Workshop, UWG Alumni Relations, Spring 2015  
Microsoft Excel Advanced Techniques, Skillpath, Summer 2014

## **Presentations**

**Miller, Meggie and Janet Gubbins.** 2023. "Accessibility Tool Implementation: The Good, the Bad, and the Fixable." Distance Learning Administration Conference.

**Miller, Meggie and Megan Roberts.** 2023. "Empathy in the Online Classroom: Leveraging Compassion in a Post-Pandemic World." Conference on Meaningful Living and Learning in a Digital World.

**Miller, Meggie and Janet Gubbins.** 2022. "UWG REACH: How Serving Others Served Us as Well." Conference on Meaningful Living and Learning in a Digital World.

**Miller, Meggie,** Janet Gubbins, Vicki Griffin, Megan Roberts and Lindsey Winchester. 2021. "UWG REACH: Engaging Students in the Time of COVID-19." Innovations in Pedagogy Conference.

**Miller, Meggie.** 2019. "Proctored Exam Coordination for the Online Classroom: A Brainstorming Session." Distance Learning Administration Conference.

**Miller, Meggie.** 2016. "Supporting Online Students." PAAA Meeting (Professional Association of Academic Advisors at UWG).

**Miller, Meggie** and Jennifer Beggs Weber. 2015. "Work-life Balance & Strategic Planning at UWG." COSS Faculty Focus Groups (Focus Group Facilitator for Two sessions).

**Miller, Meggie** and Jennifer Beggs Weber. 2015. "Work-life Balance." COSS Staff Retreat (Focus Group Facilitator).

Foster, Thomas and **Meggie Miller.** 2010. "Architectural household analysis of Proto-historic and Historic Period Structures at Etowah, Georgia." 68<sup>th</sup> Annual Southeastern Archaeological Conference.

**Dunivent, Meggie,** Susan Fishman-Armstrong, and Thomas Foster. 2009. "How to Create an Education Outreach Program with Minimal Funding and Time." 74<sup>th</sup> Annual Meeting of the Society of American Archaeology (Session Organizer and Presenter).

**Dunivent, Meggie** and Heather McGuire. 2009. "Evolution Revolution: Laying the Foundation for Darwinian Evolution in an Introduction to Anthropology Course." 2009 Southern Anthropological Society Meeting; 11<sup>th</sup> Annual UWG Research Day – Social Sciences Division; 11<sup>th</sup> Annual UWG Big Night.

Taylor Marybeth, Armando Tovar, **Meggie Dunivent**, and Thomas Foster. 2009. "Etowah Indian Household Economy during the Lamar Period." 74<sup>th</sup> Annual Meeting of the Society of American Archaeology (Poster Presented).

**Dunivent, Meggie**. 2008. "The Confederados: Who Where They and Why They Left." 10<sup>th</sup> Annual Research Day – Social Sciences Division; Carrollton Sons of Confederate Camp April Meeting.

### **Membership & Service**

2023 – Present	<b>Member</b> , UWG Student Services Steering Committee
2015 – Present	<b>Member</b> , UWG Professional Association of Academic Advisors (PAAA)
2014 – 2018	<b>Treasurer; Rep; Benefits Committee Chair</b> , UWG Staff Advisory Council
2013 – 2017	<b>Board Member</b> , UWG Alumni Association
2011 – Present	<b>Volunteer</b> , Cystic Fibrosis Foundation – Georgia Chapter
2007 – 2013	<b>Senior Volunteer</b> , Antonio J. Waring Archaeological Laboratory, UWG

### **Scholarships & Awards**

2023	<b>Nominated</b> (Team), Collaboration & Service Excellence, Celebrate West Awards, UWG
2017	<b>Advisor Advocate of the Year</b> - PAAA, UWG
2015	<b>Nominated</b> , Values - "Best of the West" Award and Recognition Program, UWG
2014	<b>Nominated</b> , Outstanding Staff Member, COSS Faculty/Staff Awards, UWG
2008 - 2009	<b>Waring Full Scholarship for Academic Excellence in Anthropology</b> , UWG
2009	<b>Business and Professional Women's Club Scholarship</b> , UWG
2009	<b>Carol E. Hill Anthropology Award</b> , UWG
2009	<b>11th Annual Research Day (1<sup>st</sup> Place Award)</b> – Social Science Division, UWG
2009	<b>Lewis H. Larson Jr. Volunteer Medal Rewards</b> – Bronze Level (100 Hours), UWG

Last updated June 29, 2023