

Minutes of Technology Committee meeting – January 25, 2013

Attending: Yun-Jo An, John Blair, Tom Brommage, Janet Gubbins, Randy Kath, Kathy Kral, Betty Ishoy, David Nickell, Craig Schroer, Dean Sullivan

Status of transition to Gmail

- Test domain for Gmail is westga.info
- ITS is working on user management w/Banner and Active Directory
- Gmail and Calendar are in development mode on campus right now
- FERPA compliance was resolved with Google
- ADA issues with Google Apps is still problematic
- ITS plans on a phased migration. It is anticipated that:
 - March will be open to early adopters
 - April will be either dept-by-dept or move in bulk
 - Administrative departments will be transferred in Summer
 - Students will be switched by fall if not earlier
- Remaining questions include:
 - How many necessary changes can be made administratively vs. locally
 - Can we do a single day cutover (hope to resolve in February)

Faculty Senate vote on an Institutional Repository (IR)

- Announcement to Faculty Senate of upcoming vote (the following month) on adoption of an Institutional Repository for UWG.
- Can we use Tech Fee money for paying for part or all of an IR?
 - Much software maintenance and leasing is covered on yearly basis via TechFee funds
 - IR also serves as a means of advertising UWG

Campus password reset/length policies (new system for changing logon passwords)

- ITS can control specified lengths for security question answers
- ITS can set up the password reset system so that people can create their own questions (e.g., system can require user to set up five security questions and then they would be prompted for a selection of three of these questions when necessary to confirm identity)
- It would be good if there were the option to use ready-made questions as well as create one's own.

UWG Computer Access webpage (<http://www.westga.edu/handbook/42.php>)

- This page is now available for editing as a Google Doc:

- https://docs.google.com/document/d/1_CHQsNv22ZT6mJusWskV9I_CHLMFykWflo8pdF1LG04/edit
- Important info is at top of page. We may want to rewrite this to better emphasize what we want students to understand about computer resources.
- Fix type replace with em dash (direct answer -UWG) [Done. -Craig]
- Update: "**Free Microsoft Office copies are distributed to students." [This still seems accurate based on what I found on associated ITS pages. -Craig]
- Add "Chrome" to list of browsers [Done. -Craig]
- Needs overhaul of application names
- Who does handbook update? Helen Diamond-Steele, Melinda (last name?)

MyUWG portal

- Technology Committee will plan to revisit this question next spring after implementation of Gmail and D2L
- Does portal still serve a purpose and do we actually need it for anything specific?
- Technology behind portal is aging and commitment of company behind portal software is in doubt (it hasn't been updated or modernized recently we're at v.4 but v.5 is available but hasn't been recommended by other users). Portal has its own dedicated hardware.
- Cost of portal software is about \$26k/year. Hardware cost is minimal (maybe 1k/year).
- Functionality of portal could possibly be covered via implementation of D2L and Google
- Do we need to survey faculty/staff/students about interest in continuing with portal?
- What metrics do we have on use of the portal?
- Timeframe -- probably in next year (e.g., would need a Tech Fee request next year if continuing)
- Note: PeopleSoft and ADP will not be part of either system (MyUWG or Single Sign-on)

Single sign-on

- "Single Source" is what we're planning on implementing.
- Access to services will not be based on use of the MyUWG portal, rather, people will be prompted for their credentials at point of need (e.g., when going to any UWG-related service requiring logon).
- Ideally we would like a single ID/password combo for all services.

UWG sign-on for library workstations

- This is something that we will look into implementing.
- Advantages:
 - UWG will better be able to track library usage with student success

- Students actually login to and logoff of library computers (provides better information as to what stations are presently available)
- Students are able to retrieve files accidentally left on computers either by themselves or with assistance of ITS (there will be a limited window of time for file availability)

SACS Compliance Certificate (3.4.12)

- Craig will formulate a response from the Technology Committee, circulate it among committee members for input and then submit to Jon Anderson.
- Key points:
- The SACS Compliance Certificate does not mention any computer resources at the library. This will be remedied by the library providing a section covering their technology offerings.
- People in Distance Education are in the process of updating information regarding computer resources for Distance Education and the Newnan Campus.
- ITS will update information about UWG computer labs and technology infrastructure.
- In general, there is some outdated information regarding software currently in use and versions.
- "Enhancing Student Learning and Academic Program Use of Technology at the Colleges/Schools Level" is outside of the expertise of the Technology Committee. Has Dr. Anderson's request for comment gone out to all departments for their updates and corrections relating to this section?
- The Technology Committee will be glad to review the document again if needed after departments have made updates to their respective sections.

Additional questions brought up at the meeting

- Should we look at labs campus-wide to evaluate their design and use?
- We need to address issues where mobile tablet wireless apps are not integrating with campus wireless.
- There is concern about problems with 'smart' classrooms. The technology can create new problems, some of which could be dealt with easily (e.g., replacing noisy cooling fans with quiet fans)