

University of West Georgia
Faculty Senate Meeting
April 24, 2009
Approved June 19, 2009
Amended September 11, 2009
(to improve format readability in old business items to show action taken)

Date: April 24, 2009

Call to Order: The meeting was convened in room 1-303 of the Technology –enhanced Learning Center. Chair pro-tem Chris Huff called the meeting to order at 3:00 pm.

Roll Call: Aanastoos, Austin, Baumstark, Baylen, Best, Brown, Clark, Coleman, Cook, Douvanis, Elman, Ashford (for Epps), Harkins, Hasbun, Hatfield, Hazari, Huff, Kirk, Luken, MacKinnon, McCord, Murphy, Ogletree, Ramanathan, Rollins, Snipes, Wagner

Absent: Gunnels, Mbaye

Minutes: The minutes for the April 3, 2009 meeting were approved.

Committee I: Undergraduate Academic Programs (Chair, Shelly Elman)—*All Items Approved*

Action Items:

A) College of Arts and Sciences

1) Department of Art

a) Program: Art

Request: Application & Review Processes for admission to degree program and assessments of progress once in degree program

Action: Approved

2) Department of Chemistry

a) Program: Chemistry (Science Education)

Request: Modify

Action: Approved

3) Department of Physics

a) Program: Physics

Request: Modify description

Action: Approved

4) Department of Mass Communications

a) Course: FILM 2080: Introduction to Film

Request: Modify prerequisite for inclusion into Core C1

Action: Approved

- 5) Department of Political Science and Planning
b) Course: POLS 4215: Management of Nonprofit Organizations
Request: Add
Action: Approved

Committee II: Academic Policies and Procedures (Chair, Perry Kirk)

Action Items:

A) Modification of the Academic Standards Section of the Undergraduate Catalog.—*This item was not approved. The item is to be sent back to the committee for further work.*

Information Items:

A) Revision to the Student Conduct Code in the Student Handbook—*Changes the wording for academic dishonesty and disruptive behavior.*

Committee XI: Technology Planning Committee (Chair, Danilo Baylen)

Information Item:

A) DDEC Update on CourseDen Migration and Services Offered—*Update on the efforts of Distance Education regarding support of CourseDen.*

Committee IX: Graduate Studies (Chair, Skip Clark)—All items approved

Action Items:

A) College of Arts and Sciences

- 1) Department of Anthropology
a) ANTH 5885
Request: Add
Action: Approved

- 2) Department of Foreign Languages and Literatures
a) Initial Certification in Spanish (post-baccalaureate)
Request: Modify
Action: Approved

b) Initial Certification in French (post-baccalaureate)
Request: Modify
Action: Approved

B) College of Education

- 1) Department of Curriculum and Instruction
a) Initial Certification in Early Childhood Education
Request: Modify
Action: Approved

2) Department of Special Education & Speech-Language Pathology

- a) Ed.S. Special Education
Request: Modify
Action: Approved

5. Old Business

Action Item:

- A) Motion to approve the following proposed changes to the UWG Policies and Procedures Manual (Proposed by the Ad Hoc Rules Committee 2008-2009)

Motion made by Professor Douvanis to table the item and the motion to table was approved by 15 senators. Chair of the Faculty Senate expressed disappointment in the actions of a junior senator ending two years of work by the Ad Hoc Rules Committee. Professor Douvanis stated he wanted it on the record the remarks of the Chair of the Faculty Senate to Professor Douvanis were inappropriate.

- B) Motion to amend the charge for the Institutional Studies and Planning Committee to read “Purpose: to recommend policy concerning: university purposes and goals (to evaluate their degree of suitability and attainment); academic planning and growth, and campus development and to monitor the implementation of the campus strategic plan.”

--Approved

- C) Motion to change UWG’s Policies and Procedures, Article III. Faculty Senate By-Laws, Sections A-B, such that the Executive Secretary of the Faculty Senate will have adequate time to prepare the agenda and such that adequate advance notice of agenda items can be given to all faculty-members. The recommended changes are (~~strikeout~~ = deletions; **highlight** = additions):

ARTICLE III. BY-LAWS OF THE FACULTY SENATE

A. MEETINGS. Regular meetings of the Senate shall be held at least twice in each semester of the academic year on dates determined by the Senate. Special meetings may be called by the President of the University and shall be called upon written application of five (5) senators or any ten (10) members of the General Faculty. Written notice of the time, place, and agenda of senate meetings as well as proposals for consideration at the senate meeting shall be sent to each General Faculty member at least ~~forty-eight hours~~ **seven (7) days** in advance of the meeting. Official copies of the minutes of all meetings shall be kept on file in the Registrar's Office. Official copies of the minutes shall be made available to the University community from the web page of the VPAA. One paper copy shall be retained in the Archives at the University Library.

B. AGENDA. The agenda of the Senate shall be prepared by the Executive Secretary of the Senate in cooperation with the President of the University. Normally new business intended for discussion by the Senate shall be presented in writing to the Executive Secretary ~~one week~~ **fourteen (14) days** in advance of the ~~regular~~ meeting. Senate agenda may be amended by two-thirds vote of the members present.

--Withdrawn

D) Motion to change UWG's Policies and Procedures, Article III. Faculty Senate By-Laws, Section C, such that adequate advance notice of agenda items can be given to Senate Standing Committee members and to provide consistency with Senate Committee agenda deadlines. The recommended changes are (~~strikeout~~ = deletions; **highlight** = additions):

ARTICLE III. BY-LAWS OF THE FACULTY SENATE

C. MEETINGS OF THE STANDING COMMITTEES. Standing Committees of the Senate shall meet not less than once each semester, with **meeting** notices given made at ~~least five (5) scheduled University calendar~~ **seven (7)** days prior to a meeting. Under emergency circumstances, meetings will be called as the necessity dictates. Meetings shall be called by the committee chair as business dictates or upon application in writing of five (5) committee members. The official file of the minutes of each committee meeting shall be kept in the Registrar's Office. Official copies of committee minutes shall be made available to the University community from the web page of the VPAA. One paper copy shall be retained in the Archives at the University Library.

--Withdrawn

E) Motion to change UWG's Policies and Procedures, Article V. Amendment or Repeal of By-Laws, to remove the requirement for only working within "regular" meetings so as to allow for more rapid change of By-Laws while retaining adequate deliberation of such changes. The recommended changes are (~~strikeout~~ = deletions; **highlight** = additions):

ARTICLE V. AMENDMENT OR REPEAL OF BY-LAWS

Motion for change or repeal of these By- Laws shall be presented in writing to all members present at a ~~regular~~ meeting of the body in question. The proposed amendment shall be voted on at the next ~~regular~~ meeting of that body and must carry by a simple majority vote of the members present.

--Approved

F) Motion to change UWG's Policies and Procedures, Article III. Faculty Senate By-Laws, Section B, to coincide with changes to the office of Chair of Faculty Senate. The recommended changes are (~~strikeout~~ = deletions; **highlight** = additions):

ARTICLE III. BY-LAWS OF THE FACULTY SENATE

B. AGENDA. The agenda of the Senate shall be prepared by the Executive Secretary of the Senate in cooperation with the ~~President of the University~~ **Chair of the Faculty Senate**. [. . .]

--No Action Taken

6. New Business

Action Item:

A) Inauguration of New Senators ([See Addendum VIII](#))

7. Announcements

Information Item:

A) Update on Early College—*Professor Terri Kielborn, Principal of the Early College, spoke to the Faculty Senate about the Early College program. The program targets at risk students and is a partnership with the Carroll County schools. Carroll County schools are committed to the program and in the fall students in this program will be on campus every other Wednesday. Professor Keilborn provided a list of needs for the program and encouraged anyone who could help with providing educational programs for the Early College to contact her. The Early College would students enrolled in the program to be exposed to a variety of academic areas and programs available at the University of West Georgia. Professor Kielborn left a brochure with information about the Early College program, a flyer with highlights about the program and times available for sessions with the students, and her business card.*

8. Adjournment—*Meeting adjourned at 4:15pm.*

