

Graduate Programs Committee (GPC)
Minutes
Friday, October 30, 2015, 10:00 PM, SON Room #200

GPC Members present: Christy Berding, Lama Farran, Frances Chumney, Ann McCleary, Dawn McCord (Chair), Jeannie Pridmore, Li Yang (for Anja Remshagen), Matt Varga, Toby Ziglar

GPC Members absent: , Shirley Lankford, Kareen Malone, Denise Overfield, Shea Rose, Susan Webb

Guests: Andy Nixon (COE: LAI)

1. Minutes: September 30, 2015

Any Changes, Additions, Modifications

Action: Approved

2. Course/Program Additions, Modifications, Deletions:

A. College of Education

1. Course Proposals:

a. Educational Technology and Foundations

- i. Course: EDRS 7101 Program Evaluation I: Introduction to Program Evaluation

(Originator Varga, Mary Alice; Chumney for Varga).

This course provides an introduction to evaluation.

Topics include an overview of the history of evaluation and an introduction to important evaluation models and practices. An emphasis will be placed on defining evaluation and evaluation-specific methodological skills and practices relevant for conducting high-quality program evaluations. (See

<https://apps.westga.edu/catalog/>)

Request: Add

Rationale: This course is the first course proposed to be offered in the new Program Evaluation Certificate. It will also be open to currently enrolled UWG students.

Students holding ONLY a bachelor's degree will register for the 7101 section of the course.

Action: Approved

ii. Course: EDRS 9101 Program Evaluation I: Introduction to Program Evaluation

(Originator Varga, Mary Alice; Chumney for Varga).

This course provides an introduction to evaluation.

Topics include an overview of the history of evaluation and an introduction to important evaluation models and practices. An emphasis will be placed on defining evaluation and evaluation-specific methodological skills and practices relevant for conducting high-quality program evaluations. (See

<https://apps.westga.edu/catalog/>)

Request: Add

Rationale: This is the first course proposed for the Program Evaluation Certificate program. The course is also available for currently enrolled UWG graduate students. This course will be cross-listed with EDRS 7101 (for students holding only a bachelor's degree). Students holding a master's degree or higher will register for the 9101 section of the course, which will have additional course assignments and requirements than the 7101 post-baccalaureate section.

Action: Approved

iii. Course: EDRS 7102 Program Evaluation II: Program Evaluation Development

(Originator Varga, Mary Alice; Chumney for Varga).

This course provides an in-depth examination of research designs and methods appropriate for program evaluation. An emphasis will be placed on the process of developing a program evaluation proposal adhering to professional

and ethical standards. (See <https://apps.westga.edu/catalog/>)

Request: Add

Rationale: This is the second course proposed for the Program Evaluation Certificate program. It is also open to currently enrolled UWG students. This course will be cross-listed with EDRS 9102 (for students holding master's degree or higher). EDRS 9102 will have additional course assignments and requirements than the EDRS 7102 section.

Action: Approved

iv. Course: EDRS 9102 Program Evaluation II: Program Evaluation Development

(Originator Varga, Mary Alice; Chumney for Varga).

This course provides an in-depth examination of research designs and methods appropriate for program evaluation. An emphasis will be placed on the process of developing a program evaluation proposal adhering to professional and ethical standards. (See

<https://apps.westga.edu/catalog/>)

Request: Add

Rationale: This is the second course proposed for the Program Evaluation Certificate program. It is also open to currently enrolled UWG graduate students. This course will be cross-listed with EDRS 7102 (for students holding only a bachelor's degree). Students holding a master's degree or higher will register for the 9102 section of the course, which will have additional course assignments and requirements than the 7102 section.

Action: Approved

v. Course: EDRS 7103 Program Evaluation III: Program Evaluation Implementation

(Originator Varga, Mary Alice; Chumney for Varga).

This course focuses on quantitative, qualitative, and mixed methods approaches to data analysis, and the

process of reporting evaluation research findings. An emphasis will be placed on using software to summarize data, answer evaluation questions, and develop a comprehensive program evaluation report to applicable stakeholders. (See <https://apps.westga.edu/catalog/>)

Request: Add

Rationale: This is the third and final course proposed for the Program Evaluation Certificate program. It is also open to currently enrolled UWG students. This course will be cross-listed with EDRS 9103 (for students holding a master's degree or higher). EDRS 9103 will have additional course assignments and requirements than the 7103 section.

Action: Approved

- vi. Course: EDRS 9103 Program Evaluation III: Program Evaluation Implementation. (Originator Varga, Mary Alice; Chumney for Varga). This course focuses on quantitative, qualitative, and mixed methods approaches to data analysis, and the process of reporting evaluation research findings. An emphasis will be placed on using software to summarize data, answer evaluation questions, and develop a comprehensive program evaluation report to applicable stakeholders. (See <https://apps.westga.edu/catalog/>)

Request: Add

Rationale: This is the third and final course proposed for the Program Evaluation Certificate program. It is also open to currently enrolled UWG students. This course will be cross-listed with EDRS 7103 (for students holding only a bachelor's degree). Students holding a master's degree or higher will register for the 9103 section of the course, which will have additional course assignments and requirements than the 7103 section.

Action: Approved

2. Program Proposals:

- i. Program: Program Evaluation Certificate Program
(Originator Varga, Mary Alice; Chumney for Varga).
(See <https://apps.westga.edu/catalog/>)
Request: Add
Rationale: Companies and organizations in a variety of settings are seeking individuals skilled in program evaluation, often for funding, accreditation, or programmatic decision-making purposes. The Program Evaluation Certificate is designed to prepare graduate students and professionals to meet the growing demand for working individuals with specific program evaluation skills. The certificate is open to new students and graduate programs throughout the university are welcome to embed the certificate in their programs of study. Three graduate programs in the College of Education have expressed interest in this approach.

There is currently not an existing program at UWG that offers this type of preparation and professional development. It varies from the Post-Baccalaureate Certificate in Data Analysis and Evaluation Methods because the focus is on program evaluation, and students are required to have research skills prior to beginning the certification. It also differs from the Undergraduate Certificate in Social Science Research Skills, a certificate program specific to undergraduate students focused on research skills.

Comments: The Program Evaluation Certificate will have two tracks - one for students who hold a bachelor's degree, and one for students who hold a master's or higher degree.

The 7000 track will be available to any individuals (former UWG students, other students, or individuals in the community) who have earned a bachelor's degree and

are interested in obtaining the certificate for professional development purposes.

The 9000 track will be available to current UWG graduate students who are interested in obtaining the certificate in addition to their program area degree.

Action: Approved

- ii. Program: Master of Education with a Major in Educational Leadership (MED). (Originator Nixon, Andy). (See <https://apps.westga.edu/catalog/>)

Request: Modify

Details: The Georgia Professional Standards Commission has adopted a new leadership rule (April, 2015) which creates a new Tier One Certification available as a part of a master's degree or as a certificate-only program.

This submission replaces the program sheet and course of study from the currently approved MED in Educational Leadership and if approved will allow students to meet the requirements for the Tier One Leadership Certificate.

Rationale: Students will be able to benefit by adding the new Tier One Leadership Certification.

Comments: Attachments include the proposed program sheet, the "old" program sheet, and relevant documentation regarding recent actions regarding this degree.

Action: Approved

- iii. Program: Educational Leadership Tier One Certificate-Only. (Originator Nixon, Andy). (See <https://apps.westga.edu/catalog/>)

Request: Add

Details: The Georgia Professional Standards Commission has adopted a new leadership rule (April, 2015) which creates a new Tier One Certification available as a certificate-only program.

Rationale: The new Georgia Leadership Rule creates a Two-Tiered Certification Process. Approval of this program will allow UWG students to become certified with the Leadership Tier One Certificate.

Comments: Attachment is the proposed course of study to meet the certificate requirements as outlined by the GaPSC.

Action: Approved

Information items

A. College of Education

- i. Program: Specialist in Education with a Major in Early Childhood Education (Department--Learning and Teaching; Originator Harkins, Donna). (See <https://apps.westga.edu/catalog/>)
Request: Modify
Modification Details: Ed. S. in Early Childhood Education - change in delivery format to more than 95% online.

3. New Business

4. Old Business

- A. Progress comments on the Comprehensive Program Reviews (CPR)
 - a. All graduate programs are reviewed on a 7-year cycle. Submission Update
 - i. MA Criminology--In draft form and will be submitted as planned

- ii. MA Psychology--Completed
- iii. MA Sociology--Completed
- iv. Master of Public Administration (MPA)--Completed
- v. Master of Urban and Regional Planning (MURP)--Program has been deactivated. Request to review program withdrawn as advised by Catherine Jenks.
- vi. PHD Consciousness and Society--Completed

B. Graduate Student Representative Election

- a. {From Policies and Procedures} A student representative shall serve as a non-voting, ex-officio member of the committee.
 - i. Selection Criteria
 - 1. Currently enrolled as a graduate student in good standing
 - 2. Expected to be present at GPC scheduled meetings
 - 3. Willing to commit to a 1-2 year term
 - ii. Selection Methods
 - 1. The Graduate Programs Committee Chair will solicit names from each college/school at the beginning of the academic year.
 - 2. Each college or school (COAH, COSM, COSS, COE, RCOB, SON) may submit the name of one graduate student who meets the selection criteria. To be brought meeting
 - 3. The Graduate Programs Committee members will select one student representative at the first meeting of the academic year.
 - iii. Nominations received
 - 1. “The student who I think would be great is Jessica Renard. She is a second year master student and has been an advocate for graduate students for the past two years. She has tried to get a graduate student organization off the ground, but it keeps losing steam because she doesn’t have much connection across programs. I think she would be fantastic and certainly not shy about engaging, which is what I think we need.” Submitted by Matt Varga
 - iv. No other nominations were presented and the committee unanimously voted to select Jessica (Jess) to the Graduate Programs Committee as a graduate student representative.

5. Announcements

- a. No meeting Nov. 4
- b. Thanks to Lama Farran for representing the committee at the pat Faculty Senate Meeting

- c. Dr. Denise Overfield has a work group looking at the definitions for graduate assistants, teaching assistants, and research assistants. This work group has a representative from every unit, e.g., associate dean responsible for graduate studies, as well representation from Human Resources. The representatives have been asked to get feedback from their unit on creating a working definition. Human Resources is providing information related to meeting various regulations for posting opportunities and employing students.

A. Senate – Graduate Programs Committee... 2015-2016 Members List:

	Senate Members	
McCord, Dawn (Chair	dmccord@westga.edu	Senate-COAH (2017)
Farran, Lama	lfarran@westga.edu	Senate- COE (2017)
Yang, Li (Fall 2015) Remshagen, Anja	anja@westga.edu	Senate- COSM (2017)
Varga, Matt	mvarga@westga.edu	Senate--COE (2018)
Webb, Susan	swebb@westga.edu	Senate--RCOB (2018)
	Faculty Members	
Malone, Karen	kmalone@westga.edu	COSS (2016)
Berding, Christy	cberding@westga.edu	SON (2016)
Lankford, Shirley	slankfor@westga.edu	Library (2016)
Rose, Shea	srose@westga.edu	COSM (2017)
Chumney, Frances	fchumney@westga.edu	COE (2017)
McCleary, Ann	amcclear@westga.edu	COAH (2017)
Pridmore, Jeannie	jpridmor@westga.edu	RCOB (2017)
	Administrator	
Overfield, Denise	doverfie@westga.edu	Administrator - Academic Affairs (2016)

Ziglar, Toby	tziglar@westga.edu	Administrator- Director of Graduate & International Admissions (2016)
	Student	
Vacant		
GPC Group Email: fs-gp-list@westga.edu		

B. GPC/Senate Agenda Meeting Schedule... 2015-2016:

Location: Tanner School of Nursing Room 200
Duration: Goal is to complete work in one hour but additional time may be needed
Schedule: Friday, Nov 20, 2015, 10:00 AM
Friday, Jan 22, 2016, 10:00 AM
Wednesday, Feb 17, 2016, 1:30 PM
Wednesday, Mar 9, 2016, 1:30 PM
Friday, Apr 15, 2016, 10:00 AM
Friday, Jun 17, 2016, 10:00 AM
Friday, July 15, 2016, 10:00 AM